

Training Agenda

Monitoring, Evaluation & Learning | MEL

60 hours

1. Monitoring

Week 1	Online
Session 1	<ul style="list-style-type: none"> Introduction to M&E & Theory of Change
Session 2	<ul style="list-style-type: none"> Develop the Change Levels
Session 3	<ul style="list-style-type: none"> Result Chain Types & Donor Templates
Week 2	Online
Session 1	<ul style="list-style-type: none"> Result Chain: Develop Change Levels
Session 2	<ul style="list-style-type: none"> Result Chain: Develop Interventions Levels
Session 3	<ul style="list-style-type: none"> Result Chain: Advanced Exercises
Week 3	Online
Session 1	<ul style="list-style-type: none"> Logical Framework: Assumption & Risks
Session 2	<ul style="list-style-type: none"> Logical Framework: Indicators
Session 3	<ul style="list-style-type: none"> Logical Framework: SoV
Week 4	Online
Session 1	<ul style="list-style-type: none"> Baseline & Target
Session 2	<ul style="list-style-type: none"> M&E Plan
Session 3	<ul style="list-style-type: none"> Risk Plan & Budget Types

2. Evaluation

Week 5	Online
Session 1	<ul style="list-style-type: none"> DAC Criteria: Relevance & Efficiency
Session 2	<ul style="list-style-type: none"> DAC Criteria: Effectiveness & Impact
Session 3	<ul style="list-style-type: none"> DAC Criteria: Sustainability
Week 6	Online
Session 1	<ul style="list-style-type: none"> Treatment & Control Groups
Session 2	<ul style="list-style-type: none"> Introduction to MEAL & Data Analysis
Session 3	<ul style="list-style-type: none"> Data Management, Cleaning and Validation

Week 7	Online
Session 1	<ul style="list-style-type: none"> Quantitative Data Analysis Fundamentals
Session 2	<ul style="list-style-type: none"> Data Analysis in Excel
Session 3	<ul style="list-style-type: none"> PIVOT Reporting Tool
Week 8	Online
Session 1	<ul style="list-style-type: none"> Principles of Questionnaire Design & Linking to Indicators
Session 2	<ul style="list-style-type: none"> Questionnaire Structure & Question Formulation
Session 3	<ul style="list-style-type: none"> Questionnaire Testing, Digitization & Quality Control
Week 9	Online
Session 1	<ul style="list-style-type: none"> Statistical Analysis & Common Errors
Session 2	<ul style="list-style-type: none"> Sampling: Probability Sampling
Session 3	<ul style="list-style-type: none"> Sampling: Non-Probability Sampling
Week 10	Online
Session 1	<ul style="list-style-type: none"> Qualitative Data Analysis
Session 2	<ul style="list-style-type: none"> Qualitative Data Analysis
Session 3	<ul style="list-style-type: none"> Data Visualization & Storytelling
Week 11	Online
Session 1	<ul style="list-style-type: none"> Power BI for Dashboards
Session 2	<ul style="list-style-type: none"> Power BI for Dashboards
Session 3	<ul style="list-style-type: none"> Power BI for Dashboards
Week 12	Online
Session 1	<ul style="list-style-type: none"> Data Interpretation
Session 2	<ul style="list-style-type: none"> Data Reporting
Session 3	<ul style="list-style-type: none"> Practical AI Lab
Additional optional week	
Week 13	Face to Face – Ramallah (who can attend)
Session 1	<ul style="list-style-type: none"> GRANTS Web-based M&E system
Session 2	<ul style="list-style-type: none"> Final Project Presentation
Session 3	<ul style="list-style-type: none"> Evaluation & Graduation Ceremony